



INTERNAL JOB POSTING

Posting Date: December 20, 2011

Internal Application Closing Date: December 27, 2011

Job Title: Food Rescue Driver/Warehouse Associate
Department: Program
Reports To: Operation's Director
Hourly Range: \$11.00 - \$13.59
Hours: Thursday - Saturday, Approximately 24 Hours per Week

PRIMARY DUTIES:

- Qualify perishable food donations for acquisition from area hospitals, hotels, schools, restaurants, retail and wholesale grocery stores – ensuring product safety and integrity.
- Develop and maintain positive relations with food donors.
- Ensure food safety and integrity of perishable product distributed to member agencies.
- Develop and maintain positive relations with member agencies.
- Maintain accurate records related to the pick up and delivery of perishable donated foods.
- Other duties as assigned and/or outlined in the current Food Rescue/Warehouse Associate job description.

QUALIFICATIONS/SKILLS REQUIRED:

- Strong customer service skills
- Proven decision making ability
- Previous “Safe Food Handling” certification or experience
- Experience in data/record management
- Valid drivers license, clean record, and previous driving experience
- Ability to lift up to 50 pounds regularly and 100 pounds occasionally

Employees interested in applying may obtain an application from Sarah Bourcy. Applications are due by 4 p.m. Tuesday, December 27, 2011.